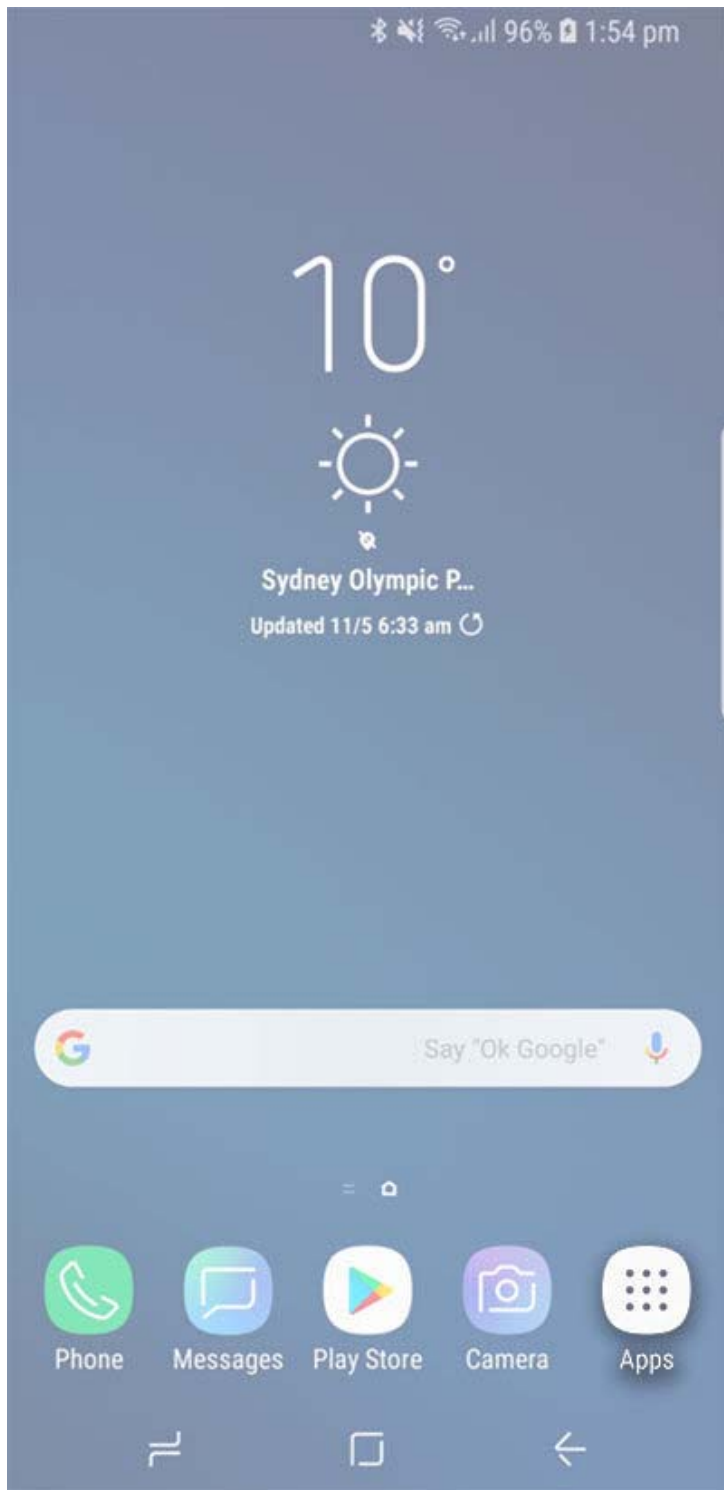
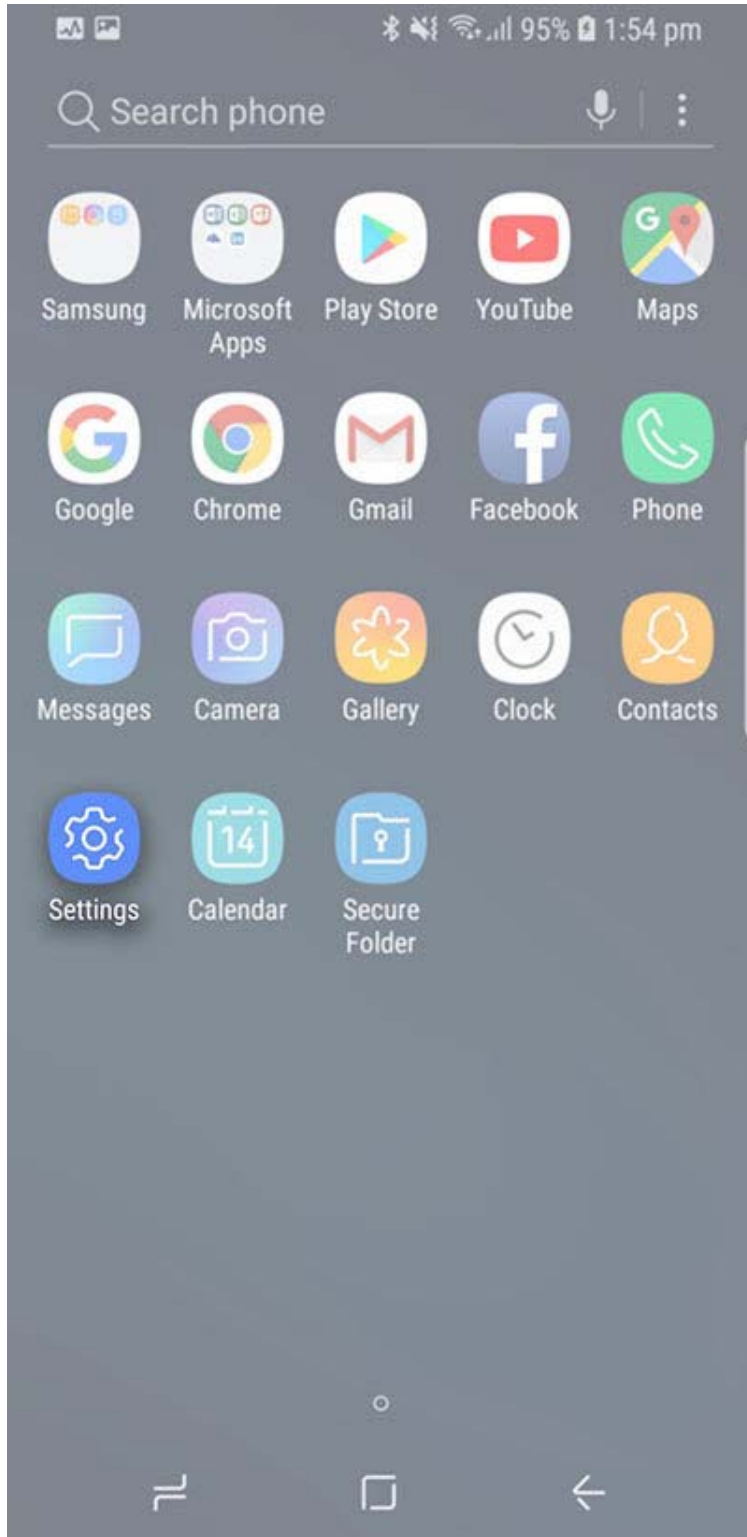


[Steps on Android OS 8.0 \(Oreo\)](#)

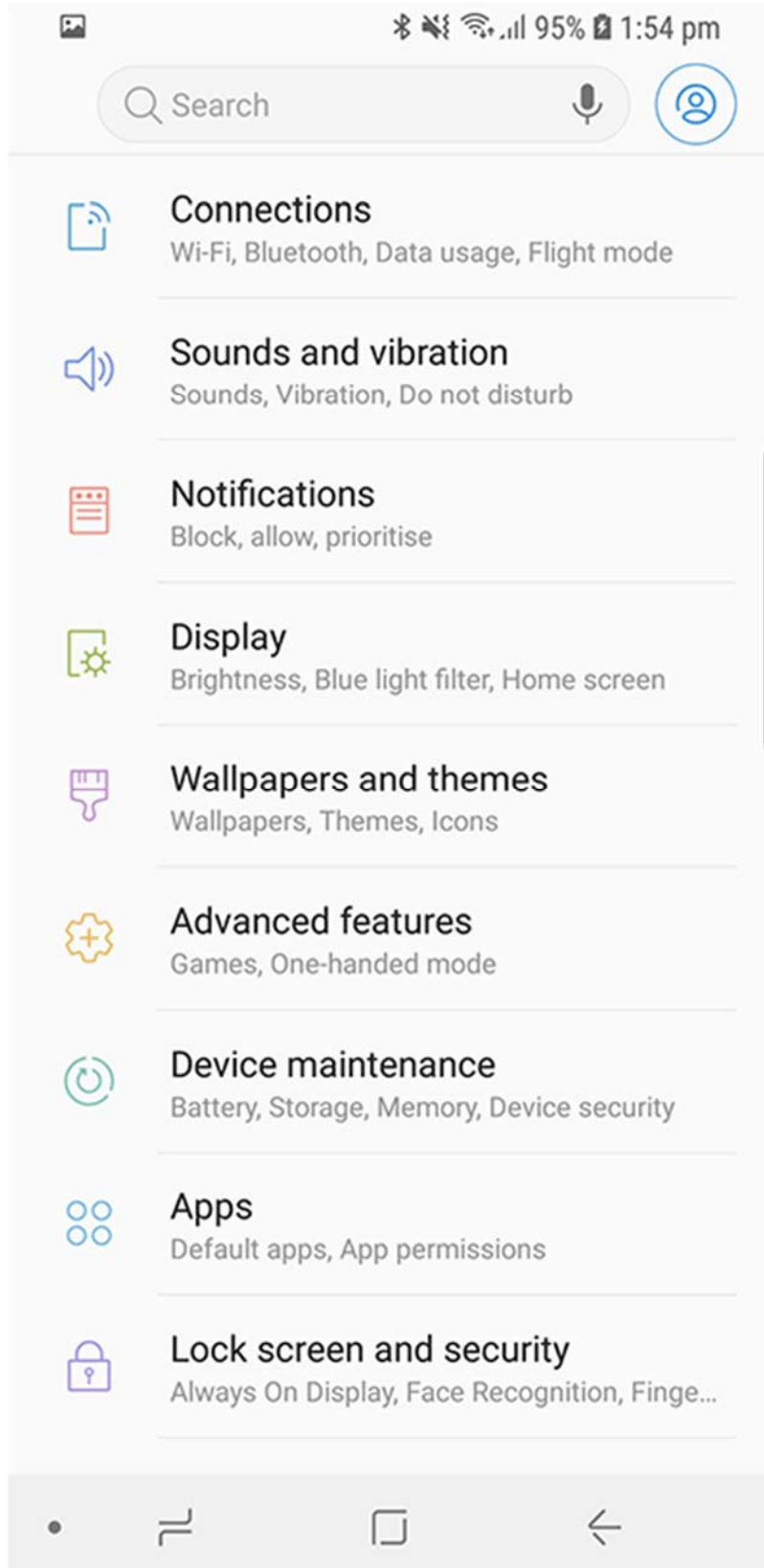
1 **Scroll up on the Home Screen or tap on Apps.**



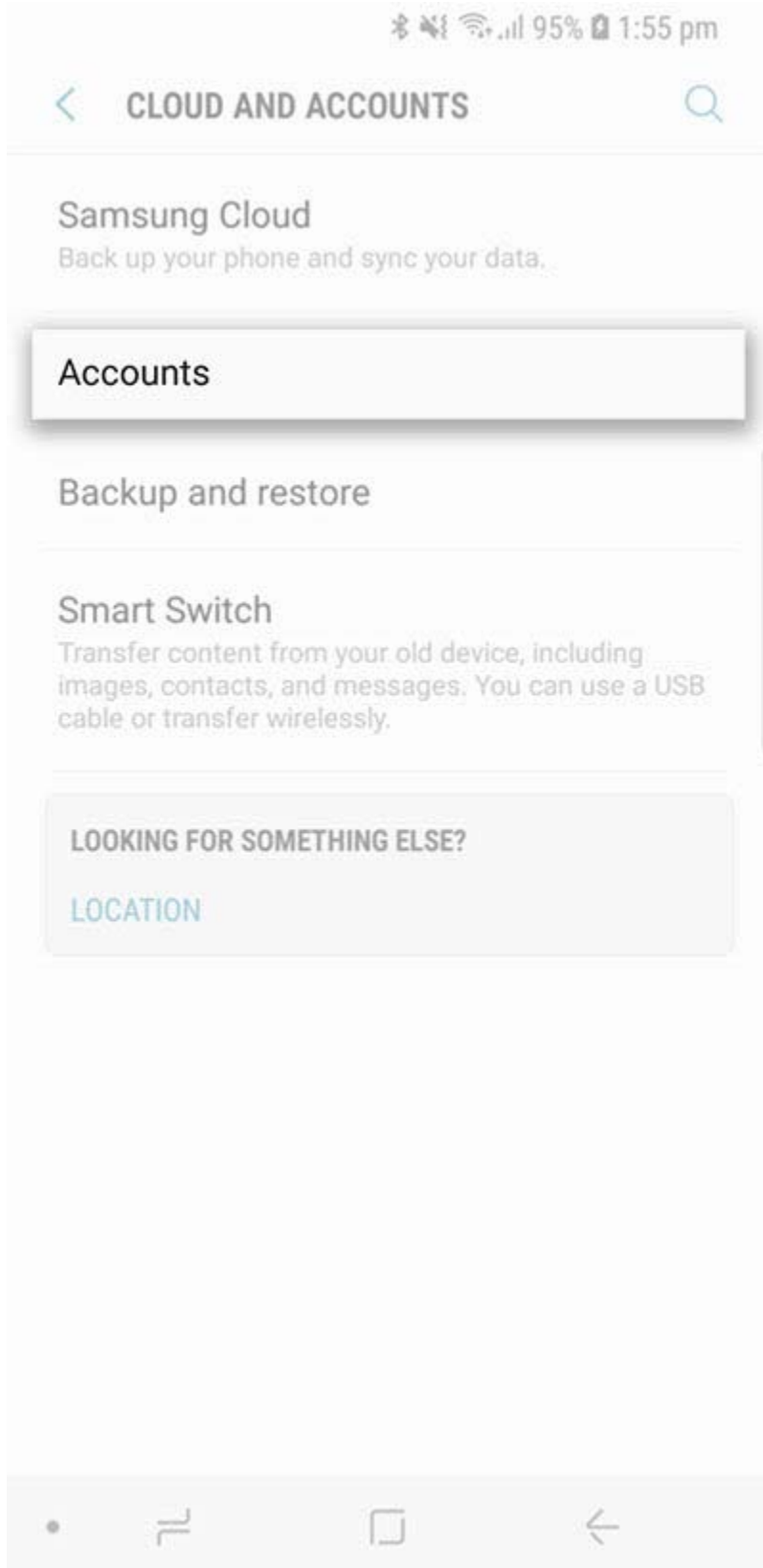
2 Tap on Settings.



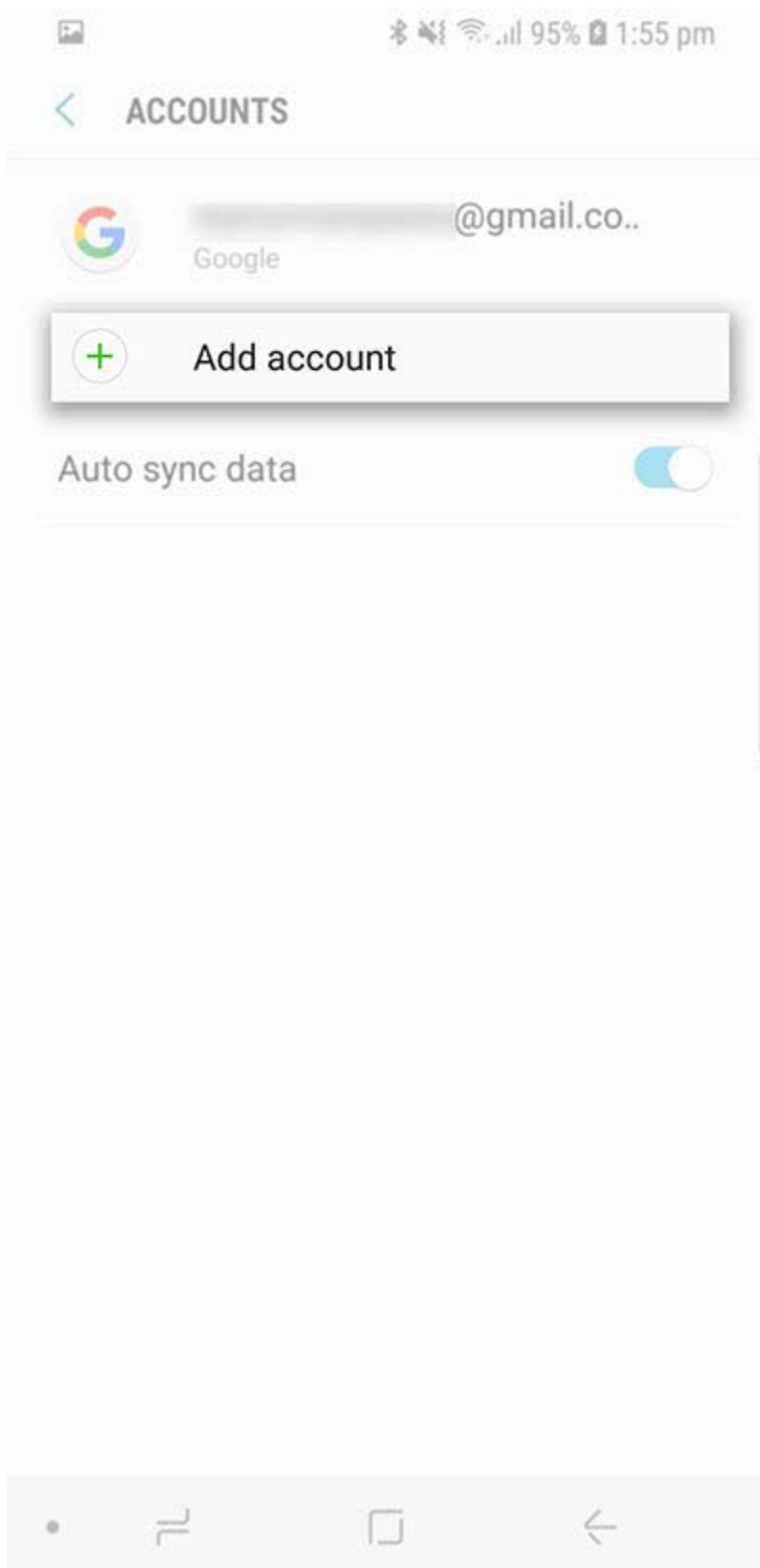
3 Scroll down and tap on Cloud and accounts.



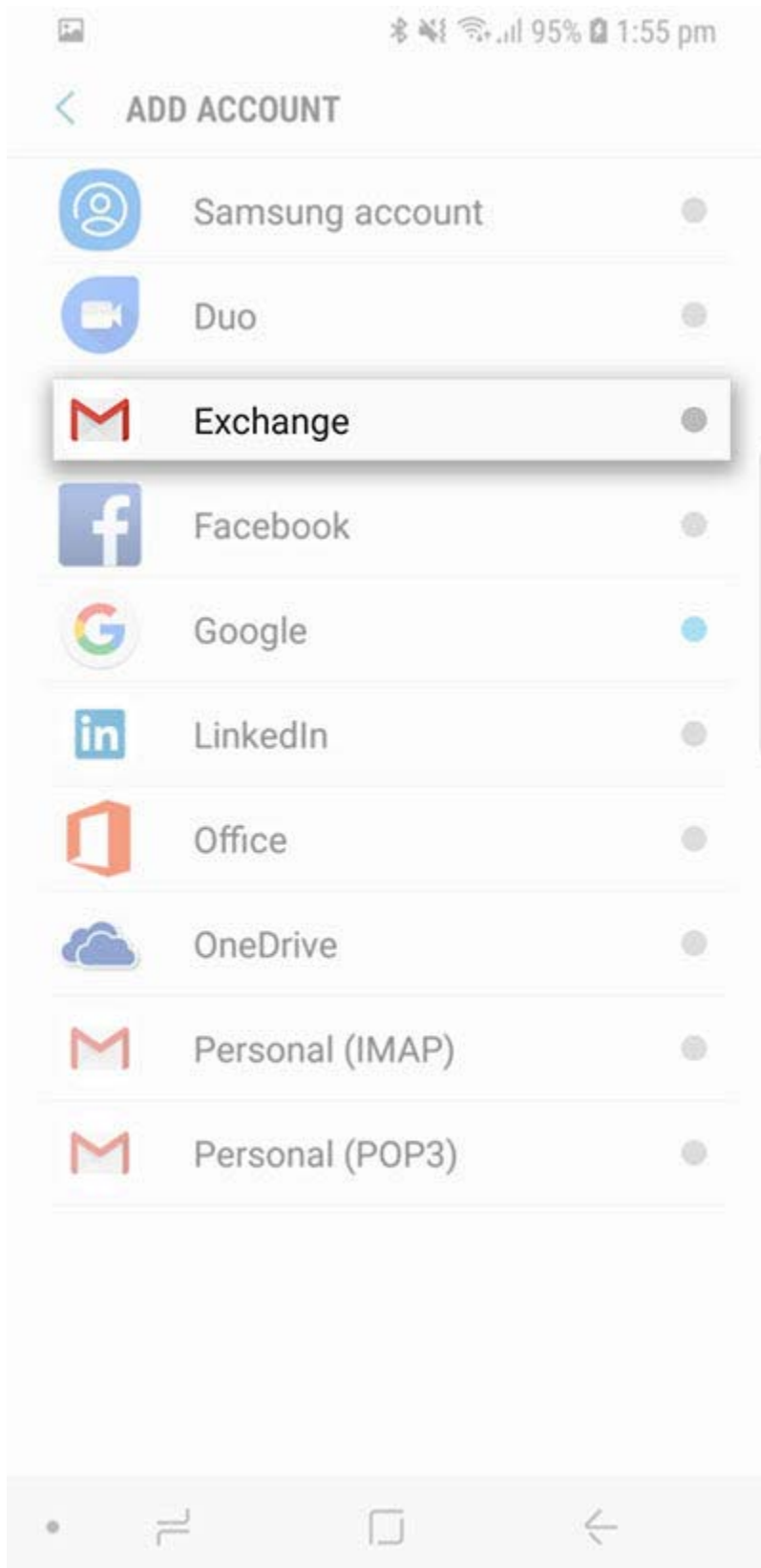
4 Tap on Accounts.



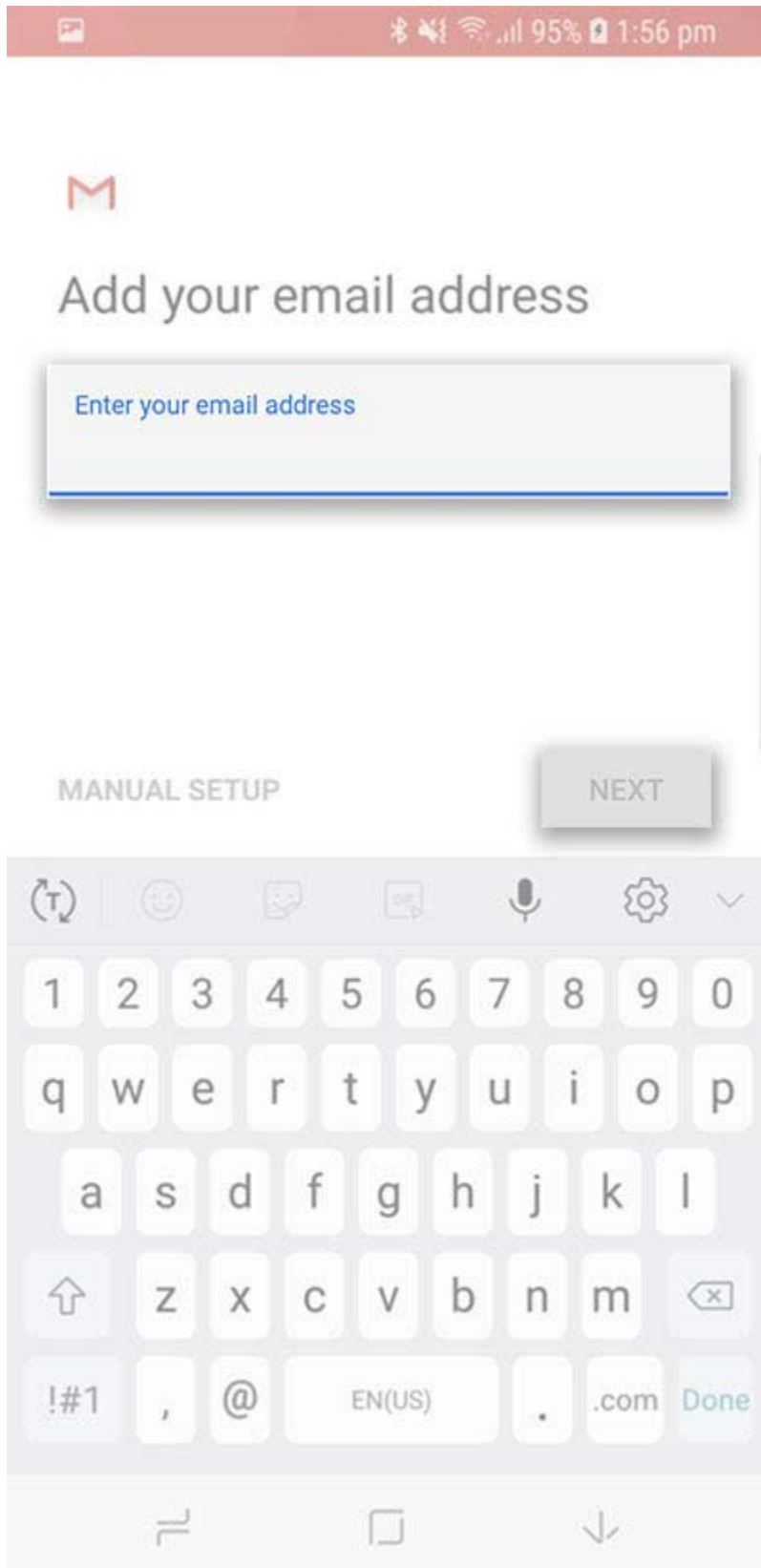
5 Tap on Add account.



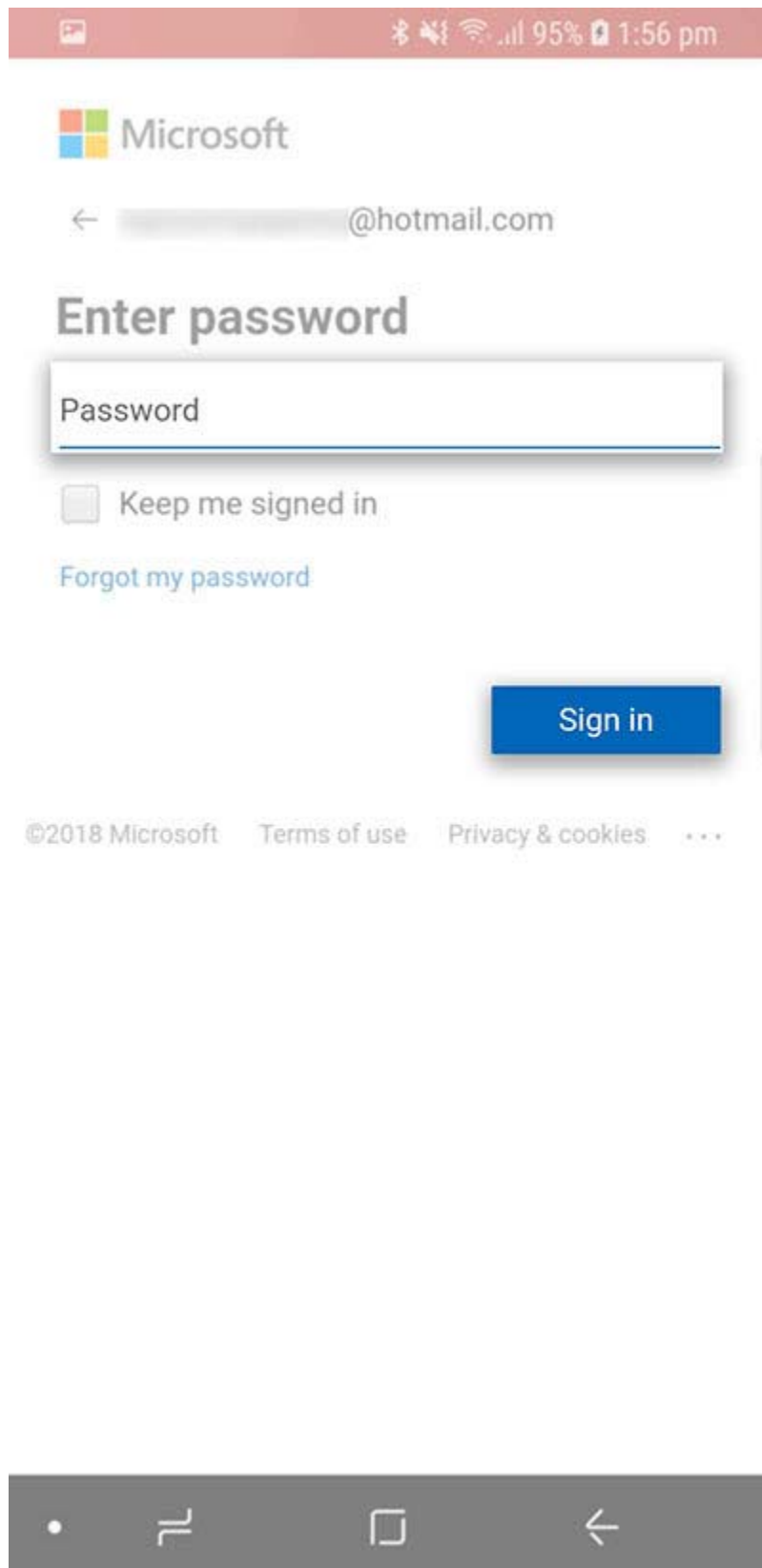
6 Tap on Exchange.



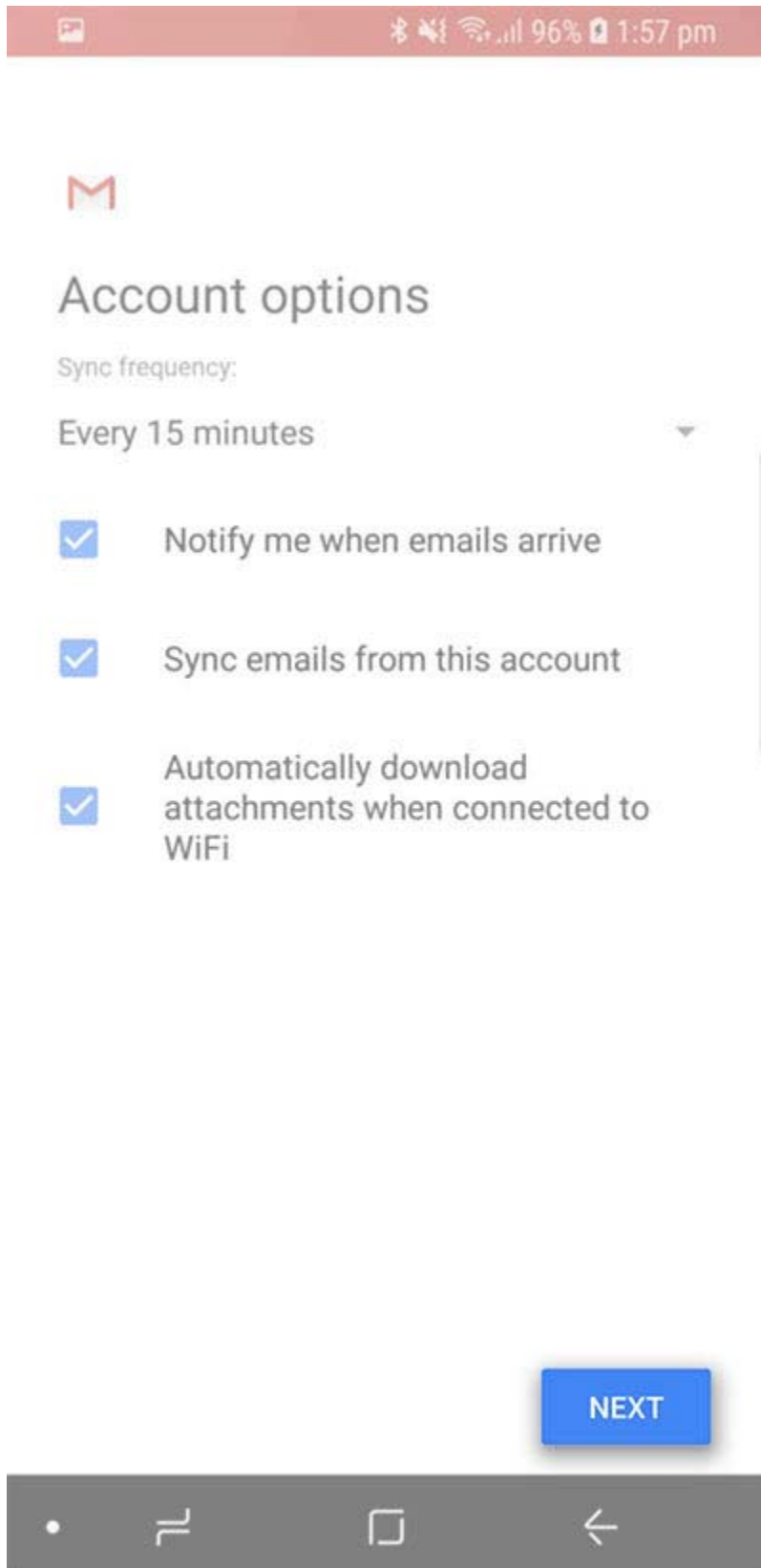
7 Enter your email address and tap on Next.



8 Enter your password and tap on Next.



9 Select the account options that you want to be active then tap on Next.



10 Enter what account details you want to display when sending emails and then tap Next.



Your account is set up and emails are on their way!

Account name (optional)

[Redacted]@alba.edu.lb

Your name

[Redacted]

Displayed on sent messages

NEXT



11 Exchange account is now set up on Gmail App

